

MINUTES OF THE ANNUAL GENERAL MEETING OF DEVIZES OPENDOORS
held on 28th February 2024
at the Southbroom Centre

1. Welcome

The Chair Karin Cardiff welcomed all those attending the AGM.

2. Attendance & apologies

Attendees:

Trustees - Karin Cardiff, Noel Woolrych, Richard Oliver, Ian Wallis, Anthony Foster

Volunteers – John Saunders, Harriet Hanna, Gail Leaman, Rachel Bull, Christopher Sloan.

Apologies received from:

Rachael Ross, Jonathan Hunter, Alix Thomas, Angie Carpenter, Nadia Mitchell, Steve Osborn.

3. Minutes of previous AGM

The minutes of the AGM held on 1st February 2023 were proposed by Karin Cardiff, seconded by Noel Woolrych and approved by all attending.

4. Annual Report for November 1st 2022 – October 31st 2023

Chair Karin Cardiff gave formal thanks to the following:

- John Saunders for compiling the monthly guest statistics.
- Tessa Damer and Anthony Foster for work on fund-raising and expanding awareness of DOD.
- Angie Carpenter for her continuing loyalty and especially for standing in after two members of staff left in July 2023.
- St James' church for funding the repairs to the roof.
- Emma Preston, former guest turned volunteer for her professionalism.
- Bernard Willingham for running the art classes.
- Nicola Sage for providing manicure services to guests.

Adoption proposed by Richard Oliver and seconded by Noel Woolrych. For details see annual report and accounts on website.

5. Annual accounts for November 1st 2022 – October 31st 2023

Adoption proposed by Ian Wallace and seconded by Noel Woolrych. For details see annual report and accounts on website.

6. JS Weeks reappointed as independent financial examiners for 2023/4.

7. Election of trustees

Jonathan Hunter, Alix Thomas and Noel Woolrych stood down and were re-appointed by general approval. Anthony Foster was ratified as a new trustee as from September 5th 2023, proposed by John Saunders and seconded by Karin Cardiff.

8. The meeting closed at 7.40 pm.

9. Suggestions and observations to trustees

- Organising another Sleep out was raised by John Saunders. This is under consideration for January 2025.
- Volunteers taking home laundry has reduced the laundry bill e.g. from £260 to £160 in the last month.
- The WhatsApp group for cooks has enabled improved management of the food budget.
- Should more WhatsApp groups be introduced so all volunteers are in at least one to improve their feeling of involvement?